

HAMILTON COUNTY BOARD OF AVIATION COMMISSIONERS
JUNE 2, 2005

The Hamilton County Board of Aviation Commissioners met on Thursday, June 2, 2005 in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. A work session was held in Conference Room 1A at 5:30 p.m.

Discussion continued on prioritization of capital projects.

- #33 – Community Meeting room – county expense. Not critical.
- #34 – Enlarged pilot rest area – will be done with new terminal building
- #35 – Enlarged terminal lounge area – will be done with new terminal building
- #36 – Equipment building for county equipment – currently county does not own any equipment. Montgomery owns the equipment, but has no where to store it. - N/A
- #37 – General Landscaping of public facilities – within operating budget.
- #38 – Maintenance on airport manager's residence – county will own house when airport manager is replaced. If the county offers the use of the residence as part of their salary, then they should be responsible for maintenance. Montgomery's currently own home. Would go in operating budget if county owns or in airport manager's contract if part of salary.
- #39 – Observation area – optional. County expense
- #40 – Park/picnic area south of property. Optional, county expense
- #41 – Roof repairs to county owned buildings – Regular maintenance item in operating budget.
- #42 – Spec hangar buildings – not able to do at this time
- #43 – T-hanger buildings – not able to do at this time
- #44 – Bird/animal control – noise, visual, elimination, chemicals – operations budget
- #45 – Drainage improvements – individual capital improvement projects. No immediate need.
- #46 – Environmental improvements – wells, trash – County (use environmental reserve)
- #47 – Fuel farm leakage recovery tools, materials – for containment area when fuel farm is moved.
- #48 – Fuel farm maintenance, inspection, repairs – operating budget
- #49 – Grass core irrigation – maintenance item
- #50 – Grass reseeding – maintenance item
- #51 – Mound system repair/maintenance – N/A
- #52 – Septic system number 2 for east end – small capital
- #53 – Stormwater Rule 6 compliance, drainage – capital project
- #54 – Tie downs, anchor points, markings – Done when apron areas are designed. Others paid from operating budget.
- #55 – Tree obstruction removal – five years out.
- #56 – Utility connection maintenance, improvement, relocation – need electrical for T-hangers. Will need another electrical distribution when corporate hangers are built. Will need to connect to water line in future. – likely to need in 3 years.
- #57 – Wire obstruction removal – none
- #58 – Enhanced 36 landing light system (MULSAR) – fundable by FAA, low priority
- #59 – Facility lighting – additional pole lighting needed as airport expands. Small capital project in next 3 years.
- #60 – Property signage – In place. No immediate need. When new terminal building is constructed a sign will be an option to the county

- #61 – Runway ending lights – are installed and working
- #62 – Signage – need signs on US 31, SR 32, Springmill and Mule Barn Road
- #63 – Street lighting – take care of with security lighting
- #64 – Access taxiway to NE property adjacent – FAA
- #65 – Aprons – FAA
- #66 – Aprons, taxiways – FAA
- #67 – Driveway to AWOS, house, antenna, etc. – low priority. Possible change order.
Maintain gravel from operating budget
- #68 – Driveways – end of runway to AWOS.
- #69 – Gates – part of fencing
- #70 – Painting of end, center, side of runways and taxiways – Operating budget
- #71 – Runway surface - FAA
- #72 – Taxiway surface - FAA
- #73 – Additional entrances to property, including permits, gates – county capital improvement
- #74 – Fence repair/replacement – maintenance operating budget
- #75 – Fences – County capital improvement
- #76 – Improved fencing around terminal areas – county capital improvement
- #77 – Metal detector system – only need if we offer scheduled service, won't happen
- #78 – Safety, security, emergency drills, equipment – none
- #79 – Second secured entrance to property – fencing project
- #80 – Secured entryway to terminal – only if scheduled service is offered
- #81 – De-icing equipment, stations, fluid recovery, safety areas – county
- #82 – Fuel Truck – county will need to purchase
- #83 – Vehicles purchase for mowing, plowing – county will need to purchase

Silvey asked if it would be possible to include the needed repairs for the runway in the bids for the taxiway? That would free up money in our budget to pay for Rule 6. Creakbaum stated in the FAA project we don't have any similar paving construction projects. Crack repair under FAA funding requires a book for eligibility. Creakbaum stated we have the local project we could tack in on to by an addendum and make it an alternate. Creakbaum stated it could be put in as a unit price with quantity as an addendum. Kapostasy suggested Creakbaum request this in the next money. We should not rely on FAA or local money. We need to find a permanent source of funding. Kapostasy stated his proposal will be to go to the budget the Montgomery's submitted and get this out of their budget. It is not an operating expense, it is a capital expense and discuss with our council liaisons and Howard to go in to our TIF funding and use some of the mound system funds to repair the runway, camera system and Rule 6. Creakbaum stated they will request permission to advertise for three things – 1. Public hearing for relocation of glideslope. 2. Corporate hanger and T-hanger taxiway, opened July 14th. Howard suggested making it an add/alternate, we do it on T&M and whatever is left we can come back to the Montgomery budget or look for additional money. 3. Runway safety area grading and glideslope preparation, opened August 4th. A. Montgomery stated if she takes the runway repair out of the operating budget she can put in the soft costs for the camera, Rule 6. Howard suggested leaving the money in the budget, find out what we have and then we can do a transfer. Kapostasy would suggest taking the small capital improvement projects and request permission from the Council to swap out the mound system in 2006 and replace with these expenses. Howard stated one of the restrictions on the TIF money is that it is required to acquire or construct infrastructure. Maintenance is a stretch; leave it in the operating budget.

Public Meeting

President Kapostasy called the public meeting to order at 6:34. Secretary Kim Rauch took Roll Call. A quorum was declared present of Tom Kapostasy, Jon Ogle, Don Silvey and Tim Tolson.

Approval of Minutes

Ogle motioned to approve the May 5, 2005 minutes as presented. Tolson seconded. Motion carried unanimously.

Indianapolis Executive Airport ReportRunway Repair

Dan Montgomery presented an estimate for the repair of the runway cracks in the amount of \$32,865.

Fencing

D. Montgomery stated to fence around the entire airport is estimated to cost \$800,000. A partial fence on the north end of the airport would cost approximately \$150,000.

Creakbaum stated during the FAA project they may add installing a fence with gate on the south property line.

Fuel Tanks

The underground fuel tanks were inspected by the State and passed.

Airport Business Magazine

Airport Business Magazine interviewed the Montgomery's today and the article will appear in the September issue.

Security

Montgomery stated security is an ongoing concern. She and Matt Evans met with local law enforcement agencies in December and January. No customers have expressed any security concerns at the airport. Cameras and fencing have been included in the 2006 operating budget.

Capital Budget

Montgomery Aviation is requesting three potential capital projects for 2006.

- a. Camera and security system - \$15,000
- b. Fencing of North and West side of property - \$125,000
- c. Signage on New Canopy - \$18,000

Kapostasy stated the Board understands the council instructions that capital spending will be zero. These items are important for the board to consider including in the 2006 budget. Howard asked Brad Beaver if it would be appropriate to submit the security related components in the budget request? Beaver stated you can come up with a "wish list" you want it on a separate piece of paper. You need to present your budget as budget instructions were given. A capital improvement list can be handed out at any time the board feels is appropriate. Beaver stated the best course of action is for the

Board to determine what is absolutely necessary to have. The best way to get these projects done is to work within the TIF money. If the Board asked for an adjustment in the TIF project list, there should be not argument. Ogle stated the Board would like to make the council aware of these needs. Beaver stated the Board has to make the decision of what projects are the highest priorities. Beaver stated paying off the note is the highest priority. As other needs come up let he and McKinney know what they are. We are all hopeful that we will have a better picture of what the county's long range funding outlook is.

Silvey motioned to submit these three capital items (cameras, fencing and signage) as an addendum to the budget, not part of the budget. Ogle seconded. Motion carried unanimously.

Operating Budget

Montgomery presented the 2006 Operating Budget. Ogle motioned to approve the Indianapolis Executive Airport Operating Budget and send it to Council. Silvey seconded. Motion carried unanimously.

Board of Aviation 2006 Budget

Kapostasy presented the proposed 2006 Budget for the Board. The budget was prepared with the assumption that the county will pay the \$300,000 towards the note, but it appears that will not happen. Kapostasy recommended deleting the \$12,000 amount in the Planning & Engineering Services line and add it to the \$40,000 Interest line item for a total of \$52,000 for Interest on the purchase agreement. Kapostasy stated he has been informed they may be asked to cut the budget 4%, which is approximately \$3,200. Kapostasy requested the authority to cut the budget as he sees fit to reach this amount. Ogle motioned to approve. Tolson seconded. Rauch stated the budget instructions stated the 3000 and 4000 series should remain the same amounts as in 2005. Beaver instructed the Board to leave the budget as is and he and McKinney will intercede on the Board's behalf during the budget hearings. McKinney stated there is not a 4% cut. Ogle motioned to approve the budget with revision to move the \$12,000 to the Interest line item, keeping the total budget at \$82,066 and to allow the President to respond to any requests from the Council to decrease or increase the budget as he sees fit. Tolson seconded. Motion carried unanimously.

Mid-States Engineering Report

Runway Safety Area Grading and Glideslope Site Preparation

Creakbaum stated a Environmental Assessment must be done in preparation of the Runway Safety Area (RSA) grading and Glideslope site preparation project. Creakbaum stated a public hearing must be advertised and held. Ogle motioned to approve the public hearing. Silvey seconded. Motion carried unanimously.

Notice to Bidders

Creakbaum requested approval to advertise for bids for the RSA and Glideslope preparation project for an August bid opening. Silvey motioned to approve. Ogle seconded. Motion carried unanimously.

Corporate Hanger and T-Hanger Taxiway

Mike Evans presented the plans for the Corporate Hanger and T-Hanger Taxiway project and requested permission to advertise for bidding with bid opening July 14, 2005. Ogle motioned to approve. Silvey seconded. Motion carried unanimously. Ogle motioned to authorize the engineer to prepare an addendum for runway repair. Silvey seconded. Motion carried unanimously.

Invoice

Creakbaum presented an invoice for design services for the Corporate Hanger Taxiway and T-Hanger. Silvey motioned to approve the claim as submitted. Ogle seconded. Motion carried unanimously.

Legal Counsel ReportBeal Property

Howard stated he has met with the appraiser and review appraisers for the Beal property. The comparables shows that the property has appreciated since our initial purchase appraisal. The plan is to have the first appraisal to the review appraiser next week. Hope to move forward with an offer before the next meeting.

Zionsville Community Schools Letter

Kapostasy asked Howard if there was any progress on the draft of the letter to the Zionsville Community Schools regarding a request to reconsider building the elementary school. Howard stated he will get it for the next meeting.

Web Site Domain Name

Howard stated he will be sending the check for the acquisition of the web site domain name in a few days.

Executive Session

Kapostasy asked Rauch to advertise an executive session on land acquisition before the July meeting.

Ogle thanked Kapostasy and Andrea for their work on the budget.

Tolson will not be able to attend the next meeting.

Tolson motioned to adjourn. Ogle seconded. Motion carried unanimously.

Present

Tom Kapostasy
Jon Ogle
Don Silvey
Tim Tolson
Michael A. Howard
Brad Beaver
Rick McKinney
Larry Creakbaum
Mike Evans
Luke Reynolds
Andrea Montgomery
Dan Montgomery
Carl Winkler
Mike Evans
Jeff Apple
Ramon VanSickle
Kim Rauch

Tom Kapostasy, President

Date: _____

Kim Rauch, Secretary

Date: _____